

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting March 24, 2011 at 4:30 p.m. at the Carbon County Higher Education Center in Baggs, Wyoming.

Members Present

David Dingman called the meeting to order. Members present: David Dingman, Mike Mann and Juli Miller and George Eckman. Also present was David Throgmorton, Shelly Collier and Jenny Daniel by Polycom.

Agenda

Juli Miller made the motion to accept the agenda. The motion was seconded and passed.

Consent Agenda

Juli Miller made the motion to approve the minutes for February 24, 2011 meeting, Treasurer's Report, and Accounts Payable for March 2011. The motion was seconded and passed.

Action Items

- A. Juli Miller made the motion to approve the 2nd reading of Budget Preparation revision to Policies and Procedures Section V-5-B. The motion was seconded and passed.
- B. Mike Mann made the motion to approve the 2nd reading of Professional Leave revision to Policies and Procedures Section IV-4-L. The motion was seconded and passed.
- C. Juli Miller made the motion to approve the 2nd reading of Employment and Recruitment revision to Policies and Procedures Section IV-4-B. The motion was seconded and passed.
- D. Mike Mann made the motion to approve the 2nd reading of Use of Equipment revision to Policies and Procedure Section IV-4-P. The motion was seconded and passed.

Executive Session

None

Discussion Items

None

Director's Report

Dave Throgmorton reports that Nicole Wright and Sarah Smith have put together some customer service classes with topics on HIPPA and Hazmat. Also some advanced nursing classes. Classes are also being developed to address educational needs at the Carbon County Memorial Hospital. One specific course requested was medical coding and billing from the hospital.

Dave Throgmorton informed the board about the latest WSBAIT meeting he and Shelly Collier attended. From this meeting it looks like WSBAIT will be changing some of the insurance plans that will be available to people in our district. The WSBAIT meeting also emphasized the importance of implementing a company wellness program to keep employees fit and healthy which will help reduce insurance costs in the long run. Sarah Smith, Education Specialist and the Wellness Committee put together a wellness program for Carbon County Higher Education Center which is just about ready to launch.

On a different note, the University of Wyoming requested we hold the Celebration of Wind for a third year. The engineering program at U.W is excited to participate in the Wind Racer competition along with other pre-engineering programs from surrounding community colleges. A top attraction lined up this year

is a young master kite flyer. He is from Seattle and suffers from severe epilepsy. He is a spokesperson for the National Epilepsy Foundation. Having this young man perform has had unexpected benefits. For example, the National Epilepsy Foundation and Wyoming Epilepsy Foundation along with a couple of power companies have decided to underwrite the Celebration of Wind event this year.

Dave Throgmorton updated the board on prospective properties to purchase. Currently, there is property owned by the city that is being seriously considered. Pat Beaton, the architect who worked on the new elementary school is very excited about the prospect of a new building for CCHEC. He has offered to review soil testing, water testing and a few other initial tests that need to be done before purchase free of charge.

Staff Comments

Jenny Daniel reported to the board that part of the reason that the nursing program isn't able to expand at this time is due to clinical space shortage and qualified facilitators. Jenny also let the board know that on average about 20 students apply for each year for the 8 spots that are available.

Board Comments

Juli Miller voiced a few concerns on behalf of her Anatomy and Physiology classmates. Her first concern is that there are only 8 students accepted into the nursing program, four of which are reserved for Rock Springs students. Juli and her classmates would like to know why there four spots reserved for Rock Springs students? George Eckman and Juli Miller would also like to know how it is decided who will enter the program. Juli also asked about the possibility of expanding the program.

1. Dave Throgmorton addressed Juli Miller's concerns by explaining that per the terms of the contract written by WWCC there are a total of eight students admitted into the program every year, four slots allocated to Carbon County students and four slots allocated to Rock Springs students. The contract is coming up for renewal this year if the board would like to renegotiate the terms.
2. Acceptance is dependent on grades. Grade point averages and TEAS test scores are the primary determining factors. These criteria are universal for the State of Wyoming and are agreed upon by the Wyoming Department of Nursing. These standards are enforced by WWCC since it is their program.
3. Expanding the program has been considered. There are certain difficulties to overcome before expansion can happen. Finding housing for out of town students, finding qualified teaching staff and facilitators, also having enough clinical sites for teaching are some obstacles facing expansion.

Board Meeting Date

The next meeting is scheduled to be held April 28, 2011 at the Carbon County Higher Education Center. The meeting will begin at 4:30 p.m.

Adjourned

George Eckman made the motion to adjourn the board meeting at 5:05 pm. The motion was seconded and passed.

David Dingman, Chairperson

Mike Mann, Clerk

Karen Webster, Executive Admin. Assistant