

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting January 27, 2011 at 4:30 p.m. at the Carbon County Higher Education Center in Rawlins, Wyoming.

Members Present

David Dingman called the meeting to order. Members present: David Dingman, Pat Sheehan, Juli Miller, and George Eckman. Also present were David Throgmorton, Shelly Collier, Patty Pedersen, Karen Webster, and Christy Stocks by Polycom.

Agenda

Pat Sheehan made the motion to accept the agenda with an amendment to add the Xerox Copy Machine to be surpluses along with the hospital bed in letter G. of the Action Items. Dave Dingman also asked to amend the agenda to move letter F. of Action Items to the Directors Report. The motion was seconded and passed.

Consent Agenda

Pat Sheehan made the motion to approve the minutes for December 20, 2010 meeting, Treasurer's Report, and Accounts Payable for January 2011. The motion was seconded and passed.

Action Items

- A. Board Reorganization: Selection of Officers has been tabled until February 24, 2011.
- B. Pat Sheehan made the motion to accept the Rawlins National Bank and the Bank of Commerce as depository banks for 2011. The motion was seconded and passed.
- C. Juli Miller made the motion to approve the Daily Times, Little Snake River Press and the Rocket Miner as designated newspapers. The motion was seconded and passed.
- D. Pat Sheehan made the motion to remove the sixty (60) day probationary period from Policy Section IV-F-G to be in compliance with WSRS legal requirements. The motion was seconded and passed.
- E. Pat Sheehan made the motion to move Lindsey Musgrave from part-time to full-time with full benefits. The motion was seconded and passed.
- F. Moved to Director's Report.
- G. Juli Miller made the motion to approve that the Xerox Copy Machine and the Smith & Davis hospital bed be surplus. The motion was seconded and passed.
- H. A resolution was made to amend the dual enrollment agreement to state that item number three (3) in the MOU between CCSD #1 and Carbon County Higher Education Center dated June 1, 2010 shall be amended to read: "CCBOCHES will pay WWCC for any tuition, fees, and textbooks for dual enrolled courses."

Executive Session

None

Discussion Items

- A. Dave Throgmorton started the discussion on the Childcare Center Proposal by saying that the current childcare center in Baggs is really struggling financially to stay in business. It is the only public daycare center in town. The LSRV Childcare Center would like to partner with the Carbon County Higher Education Center. They see that we have a very well-funded day care center here and they would like the same help. The Baggs Childcare Center would like to have a monetary gift or stipend in the amount of 10,000 - 20,000

dollars. Dave Throgmorton is not recommending that the board consider that request. Dave Throgmorton would rather subsidize our qualified students that have children at the daycare instead of giving designated taxpayer money to a separate entity that is not a Higher Ed entity.

Christy Stocks hears from her LSRV Community that the Carbon County Higher Ed has put so much money into Kids' Campus here in Rawlins that the LSRV Community believes it is only fair that their child care center receive the same help. Christy believes there should be some equality there.

Juli Miller asked how the money would be managed if we gave the LSRV Childcare Center money. Since they are a separate entity the board would not have any control on how the money was spent. The board would want to make sure the money was being utilized appropriately. Currently, the Carbon County Higher Ed has full control of how the money is spent at Kids' Campus because it is part of our organization. Juli Miller thinks it would be a better idea to subsidize our students in Baggs that would qualify for Kids' Campus here instead of subsidizing the whole program. Juli Miller is concerned that subsidizing the whole program would entice other organizations to also ask for money, she doesn't want to set a precedence.

Dave Dingman said this topic will need more planning and discussion.

- B. Dual Enrollment discussion was moved to letter H. in the action items above.
- C. Health Care Premiums discussion was moved to the Directors Report below.

Director's Report

Dave Throgmorton reported to the board that the Carbon County Higher Ed Center had a 16% increase in our insurance premiums. Currently, CCHEC pays all the premium costs. Dave Throgmorton introduced to the board the idea of charging employees a percentage of the premium cost. This could happen next fiscal year. Dave Throgmorton doesn't want current employee's to go backwards in their compensation package and proposes to introduce a stipend to compensate employees so that they don't see a decrease in their paycheck. David Throgmorton said he and Shelly Collier are analyzing several options, all of which involve employees paying a portion of their health insurance premiums. George noted that any solution should not create a two-tier system between current and future employees. A more specific proposal will be outlined at future meetings but Dave Throgmorton wanted the conversation before the board now. Dave Throgmorton announced that Jean Elswood made a lateral move from ALC Instructor to Administrative Assistant at the Vocational Campus. Dave Dingman asked that the staffing plan reflect the change for Jean Elswood and Lindsey Musgrave.

Staff Comments

None

Board Comments

None

Board Meeting Date

The next meeting is scheduled to be held February 24, 2011 at the Carbon County Higher Education Center. The meeting will begin at 4:30 p.m.

Adjourned

The motion was made to adjourn the board meeting at 5:25. The motion was seconded and passed.

David Dingman, Chairperson

Gilbert Archuleta, Clerk

Karen Webster, Executive Admin. Assistant