

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting February 24, 2011 at 4:30 p.m. at the Carbon County Higher Education Center in Rawlins, Wyoming.

Members Present

David Dingman called the meeting to order. Members present: David Dingman, Pat Sheehan, Mike Mann and Juli Miller by phone. Also present were David Throgmorton, Shelly Collier, Karen Webster, and Christy Stocks, Susie Robidoux, and Lindsey Musgrave by Polycom.

Agenda

Pat Sheehan made the motion to accept the agenda. The motion was seconded and passed.

Consent Agenda

Mike Mann made the motion to approve the minutes for January 27, 2011 meeting, Treasurer's Report, and Accounts Payable for February 2011. The motion was seconded and passed.

Action Items

- A. Board Reorganization: Pat Sheehan made the motion to keep the board positions as they are currently, with one change, adding Mike Mann as the board clerk, replacing Gilbert Archuleta. The motion was seconded and passed.
- B. Pat Sheehan made the motion to amend the budget as presented by the Director. The motion was seconded and passed.
- C. First Reading: Pat Sheehan made the motion to approve the Budget Preparation revision to Policies and Procedures Section V-5-B. The motion was seconded and passed.
- D. First Reading: Juli Miller made the motion to approve the Professional Leave revision to Policies and Procedures Section IV-4-L. The motion was seconded and passed.
- E. First Reading: Mike Mann made the motion to approve the Employment and Recruitment revision to Policies and Procedures Section IV-4-B. The motion was seconded and passed.
- F. First Reading: Pat Sheehan made the motion to approve the Use of Equipment revision to Policies and Procedures Section IV-4-P. The motion was seconded and passed.

Executive Session

None

Discussion Items

None

Director's Report

- A. Dave Throgmorton recounted how the Laramie County Community College made some mistakes during the planning and construction phases of their new building. LCCC subsequently asked for some state maintenance money from the Community College Commission and this was denied because they did not follow proper procedures in the planning and construction phases. The building was done outside of the purview of the Community College Commission which made them ineligible for state money. Dave Throgmorton assured the board that this will not happen with any phase of our planning or construction. Dave Throgmorton will make sure there is a resolution for our new building added to the Western Wyoming Community College's Strategic Plan. Talks have already been had with Jim Rose and the Community College Commission as well.

B. P.N.A. Data report is tabled till the April board meeting.

Staff Comments

Susie Robidoux reports from the LSRV campus that they are staying really busy and that the Solid Modeling class is going well. The kids really love this class.

Board Comments

None

Board Meeting Date

The next meeting is scheduled to be held March 24, 2011 at the Little Snake River Valley Campus in Baggs. The meeting will begin at 4:30 p.m.

Adjourned

The motion was made to adjourn the board meeting. The motion was seconded and passed.

David Dingman, Chairperson

Mike Mann, Clerk

Karen Webster, Executive Admin. Assistant